

FORDVILLE-LANKIN PUBLIC SCHOOL DISTRICT #005
102 4TH AVE. W.
FORDVILLE, ND 58231
PHONE: 701-229-3297

APPLICATION FOR TEACHING POSITION

It is the policy of Fordville-Lankin Public School #005 that no person shall, based on race, sex, color, national origin, age or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal assistance. Equal opportunity is a priority of the Fordville-Lankin Public School District #005.

Date of Application _____

Specific Position for this Application _____

Applicants Full Name _____

Permanent Address:

Address: _____

City/State/Zip Code: _____

Home Phone: _____ Cell Phone (optional): _____

Email address: _____

Are you currently employed? Yes ____ No ____

EDUCATION: List all post-secondary schooling starting with the most recent. Do not include continuing education unless it's part of a degree program.

School Attended: _____

Years attended: _____

Major/Minor _____

Diploma Received: Yes ____ No ____ If yes, what date: _____

School Attended: _____

Years attended: _____

Major/Minor _____

Diploma Received: Yes ____ No ____ If yes, what date: _____

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Years attended: _____

Major/Minor _____

Diploma Received: Yes ____ No ____ If yes, what date: _____

School Attended: _____

Years attended: _____

Major/Minor _____

Diploma Received: Yes ____ No ____ If yes, what date: _____

MILITARY SERVICE: Please describe any military service you have including years, duties, and conditions of discharge:

PROFESSIONAL:

Teaching: Certificate # _____ State _____

Major Areas _____

Endorsements _____

Certificate # _____ State _____

Major Areas _____

Endorsements _____

Certificate # _____ State _____

Major Areas _____

Endorsements _____

EXPERIENCE: Please list all education positions you have held. Also list any non-education jobs in the last ten years. If more than four, list the information on a separate page.

Employer: _____ **Supervisor:** _____

Primary Duties: _____

Extra-curricular Duties: _____

Start Date (Month/Year): _____ End Date (Month/Year): _____

Reason for leaving: _____

Employer: _____ **Supervisor:** _____

Primary Duties: _____

Extra-curricular Duties: _____

Start Date (Month/Year): _____ End Date (Month/Year): _____

Reason for leaving: _____

Employer: _____ **Supervisor:** _____

Primary Duties: _____

Extra-curricular Duties: _____

Start Date (Month/Year): _____ End Date (Month/Year): _____

Reason for leaving: _____

Employer: _____ **Supervisor:** _____

Primary Duties: _____

Extra-curricular Duties: _____

Start Date (Month/Year): _____ End Date (Month/Year): _____

Reason for leaving: _____

BACKGROUND:

Are you prevented from lawfully becoming employed in this country because of VISA?
or Immigration status? Yes ___ No ___

Have you ever been disciplined, discharged, or asked to resign from a prior position? Yes ___ No ___

Have you ever resigned from a prior position after a complaint had been received?
against you or your conduct was under investigation or review? Yes ___ No ___

Has your contract in a prior position ever been non-renewed? Yes ___ No ___

Have you ever not been nominated for re-employment in a prior position or ever?
had your nomination for re-employment not be approved? Yes ___ No ___

Have you ever been convicted of a crime (other than a minor traffic offense)? Yes ___ No ___

Have you ever entered a plea of guilty or "no contest" to any crime (other than?
a minor traffic offense)? Yes ___ No ___

Have you ever had a professional license or certificate suspended or revoked in any?
state or have you ever voluntarily surrendered, temporarily or permanently, a
professional license or certificate in any state? Yes ___ No ___

If you answered YES to any of the previous questions, provide full details on an additional sheet.
Include, with respect to actions, the date, offense in question, and the address of the court involved.
Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

REFERENCES/CREDENTIALS:

List three references, two of whom are most recent supervisors, who can comment on your ability and
whom we may contact. In addition, please attach the following:

- A cover letter expressing interest in the position.
- Three letters of reference from persons who are not related to you (they may be on the list below).
- Copy of your most recent transcript. It may be a photocopy.
- A copy of your North Dakota teaching certificate or evidence that you can qualify for one.

Reference Name: _____

Position/Employer: _____/_____

City/State: _____/_____

Contact Phone Number: _____

Reference Name: _____

Position/Employer: _____/_____

City/State: _____/_____

Contact Phone Number: _____

Reference Name: _____

Position/Employer: _____/_____

City/State: _____/_____

Contact Phone Number: _____

RELEASE

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local, or federal agency. I expressly waive, in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against Fordville-Lankin School District #005, its agents and officials, or against any provider of such information. Updating of federal records is contained in 28 CFR 16.34.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I attest that all information is accurate and true and give my consent to this disclosure.

Signature Date

Please return the completed form to:

Supt. Michael O'Brien
Fordville-Lankin School District #005
Fordville, ND 58231

Or

email materials to: michaelobrien@k12.nd.us