

Fordville-Lankin Public School Bullying Report Form

Phone: 701-229-3297

Fax: 701-229-3231

Instructions: Please complete both pages, responding to all the questions as accurately as possible. If you are unsure of the answer to any question, please indicate so. School policy allows for the District to take disciplinary action against school staff who have knowledge/reasonable suspicion of the bullying policy and fail to report it.

Your name:

Phone number:

Email:

1. Describe what happened or is happening:

2. When did it happen?

Date:

Time:

Before school

During school

After school

Unsure

3. Where did it happen?

School building

In the school parking lot

Online

On the school bus

On the school playground

Other:

At a school event

Unsure

4. Who was committing the bullying? If you are unsure of the person's name, describe him/her.

5. Who was the victim of the bullying?

6. How did you learn of the incident?

Witnessed it

Received a report from a community member

Received a report from the victim

Received a report from the perpetrator

Received a report from a bystander

Suspected bullying as a result of changes in a student's behavior

7. Did anyone else witness the bullying?

8. Please list names of any witnesses or anyone that may have information about the incident:

9. Was anyone physically hurt? If yes, please explain:

10. Was there damage to anyone's personal property? If yes, please explain:

11. Have you noticed a change in the victim's routine

(e.g. attendance patterns changed, grades dropped, avoid certain locations in the school)?

If yes, please explain:

12. If the bullying occurred online is there evidence that it was/has caused:

___ a substantial disruption to the educational environment (e.g. staff prevented from carrying out duties, computer networks shut down, change in attendance patterns).

___ a true threat (a statement that, in light of the circumstances, a reasonable person would perceive as a serious expression of an intent to inflict harm).

___ Unsure

If applicable, please explain:

13. In your view, was the incident motivated by any of the following traits (actual or perceived)?

___ race

___ disability (physical or mental)

___ sex or sexual orientation

___ color

___ religion

___ status with regard to marriage

___ national origin

___ status with regard to _____ other:
public assistance _____ unsure

14. Was the incident an act of retaliation against an individual who filed a previous bullying report and/or participated in an investigation?

15. Have you reported the incident to law enforcement?

Please print this form, attach any relevant documentation that you may have, and return it to the building administrator or his/her superior. If the report implicates the superintendent, return the form to the school board president.